

# International College of Manitoba

International Student Guide 2023/24



There are so many reasons why the International College of Manitoba (ICM) continually attracts students from around the world as they embark on a journey to a degree in Canada. It's a pathway toward one of Canada's leading universities; it's the additional personal and academic coaching to help you succeed in your studies — and it's so much more!

**FIND OUT WHY STUDYING WITH  
ICM IS THE SMARTER MOVE.**



# It all starts in Winnipeg

Choosing to live and study in Winnipeg is a smart move. Living here means thriving here: Calling Winnipeg home allows you to enjoy a big-city lifestyle in an affordable way.

Located in the heart of Canada, the multi-cultural city continues to experience steady economic growth, high employment, and low costs of living.

## WINNIPEG IS LISTED AS ONE OF TIME MAGAZINE'S WORLD'S GREATEST PLACES!

For its exciting cultural and entertainment offerings, Winnipeg was named one of 100 extraordinary destinations to explore.



**FIND OUT WHY!**

## Winnipeg named world's most Intelligent Community

From a business, livability and technology standpoint, Winnipeg is winning — and the world is noticing.

The Intelligent Community Forum highlighted Winnipeg atop its 2021 list as a city that embraces inclusivity, prosperity, tackles social challenges and enriches the quality of life for everyone in the community.

### WHAT MAKES WINNIPEG SO INTELLIGENT?

- The Smartpark Research and Technology Park at UM is the primary research and technology park in Manitoba, creating partnerships and collaborations that aim to create practical applications all over the world.
- Tech Manitoba fosters our city and province's growing tech sector. This industry-led association helps companies thrive and grow through collaboration, education and promotion. Over the past four years, it has supported 200 companies at nine international events that pulled in \$400 million in sales and investment.
- UM's Data Science Nexus - brings together academia, business, and government to establish post-secondary training to meet the rapidly evolving and expanding needs for data science professionals with a focus on aligning their training with the business skills needed for early and long-term success.

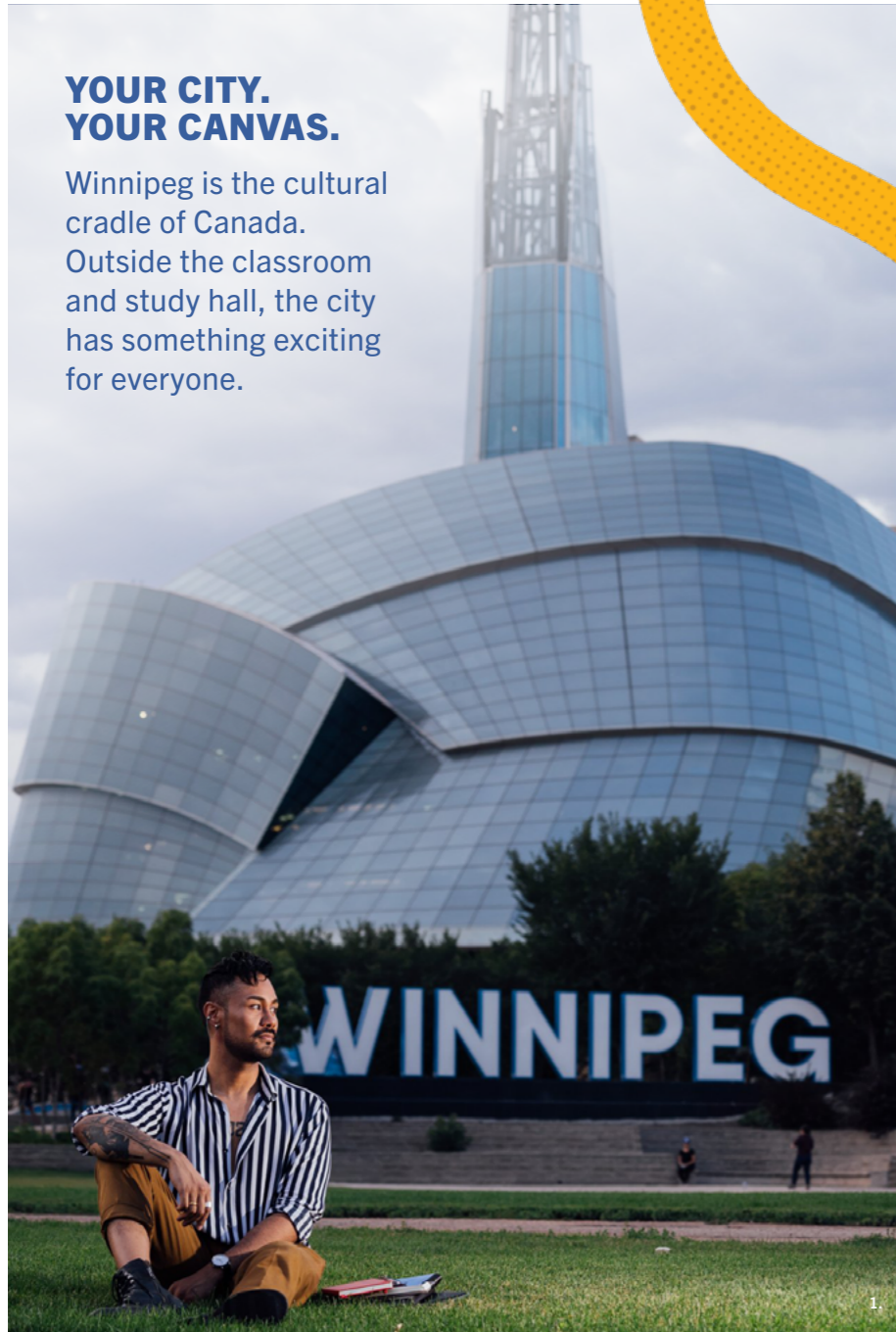


**READ MORE ABOUT WHY  
WINNIPEG MADE THE LIST.**



**YOUR CITY.  
YOUR CANVAS.**

Winnipeg is the cultural cradle of Canada. Outside the classroom and study hall, the city has something exciting for everyone.



- 1. Canadian Museum of Human Rights
- 2. WAG, Qaumajuq exhibit
- 3. Folklorama
- 4. Red River Mutual Skating Trail
- 5. Manito Ahbee Festival
- 6. Winnipeg Zoo Churchill Exhibit
- 7. Festival du Voyageur
- 8. Ice Skating at the Forks
- 9. ICM Students at the Forks Commons

Photos: Travel Manitoba and JP Media Works, courtesy of Travel Manitoba

*"Some people may say Winnipeg is a small town... but I personally have been here for about a year and I have not even explored up to 10%! There are so many places to visit, so many new foods to try out, so many cultures to learn about, and it just feels like I'm playing a game where I unlock a new area every once in a while, and unlock new achievements every time after exploring some place new!"*

- Elysa, ICM Alumni (Malaysia)



**SCAN THIS CODE TO WATCH ELYSA'S TESTIMONIAL.**



*"I like that you can go camping, the streets are really nice, the snow is beautiful, the public transport is better than in my country. I love all the lakes and the trees here and I really enjoy being able to ride my bicycle because here there are a lot of bike lines."*

- Valeria, ICM Alumni (Mexico)



**SCAN THIS CODE TO WATCH VALERIA'S TESTIMONIAL.**



# Make the Smarter Move

## YOUR FUTURE BEGINS IN WINNIPEG, MANITOBA — THE HEARTBEAT OF CANADA.

Your journey to a degree officially starts with the International College of Manitoba. Our programs and teaching approach prepare students for university studies, while ensuring a smooth and successful transition to the University of Manitoba (UM) where you will earn an internationally recognized degree.

# UM is amongst the most **affordable universities in Canada**

## EARNING AN INTERNATIONALLY RECOGNIZED DEGREE FROM A TOP-15 CANADIAN UNIVERSITY HAS NEVER BEEN MORE WITHIN YOUR REACH

With some of the lowest tuition costs in the country, coupled with Manitoba's high affordability and strong employment market, UM graduates find themselves thriving in their career of choice faster than others.

The value is real. Studying with the International College of Manitoba is the smarter move.

**ICM UTP STAGE II**  
(EQUIVALENT OF THE FIRST YEAR OF UM BACHELOR'S DEGREE)

**\$ 20,690**

**University of Alberta**

**\$29,500 - \$29,500\***

**University of British Columbia**

**\$34,276 - \$41,156\***

**University of Toronto**

**\$39,560 - \$60,150\***

\* Full-time, International student tuition fees in an arts and humanities program for 2021-22 (via Statistics Canada)



# Step into a brighter future with ICM

It's no secret why students from across the globe continue to choose ICM as their starting point toward earning a degree in Canada. ICM checks all the boxes. The value. The affordability. The results. But what makes ICM a preferred destination for so many are the intangibles.

Some will say it's the constant, one-on-one support from faculty and staff. Others smile when they think of the life-long friendships formed with fellow students through chats in between classes or fun nights out in the city belting out karaoke tunes. It's the sense of pride and confidence students develop through their studies and connections that have them meeting life's opportunities with drive and success.



*"I chose to study at ICM and the University of Manitoba because it has a friendly and welcoming community. As an international student, that's really important to me. I like the fact that there's a place for everyone."*

- Tjidzani, ICM Alumni (Zimbabwe)



**SCAN THIS CODE TO WATCH TJIDZANI'S TESTIMONIAL.**

# Here's how it works

## UNIVERSITY TRANSFER PROGRAM: STAGE I

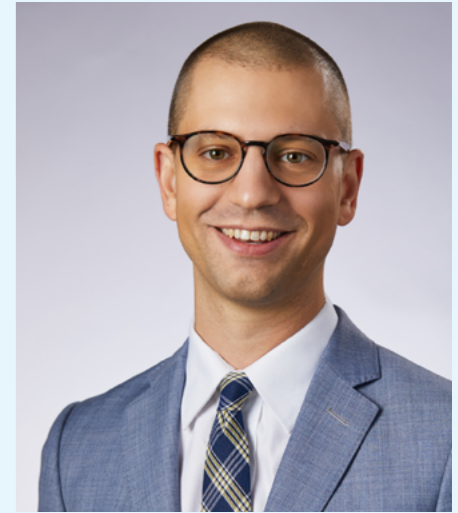
University Transfer Program Stage I (UTP Stage I) is an eight-month program designed as a bridge between secondary school and university-level study. Successful completion of the program with the necessary grades assures you entry to ICM UTP Stage II.

## UNIVERSITY TRANSFER PROGRAM: STAGE II

UTP Stage II is the equivalent of the first year of a University of Manitoba bachelor's degree program and can be completed in three academic terms.\*

Upon successful completion of UTP Stage II, if you satisfy university admission requirements and deadlines and achieve the specified minimum CGPA, you'll be eligible to progress to transfer to the second year of your degree at the University of Manitoba. Admission to some degree programs will be on a competitive basis and subject to quotas.

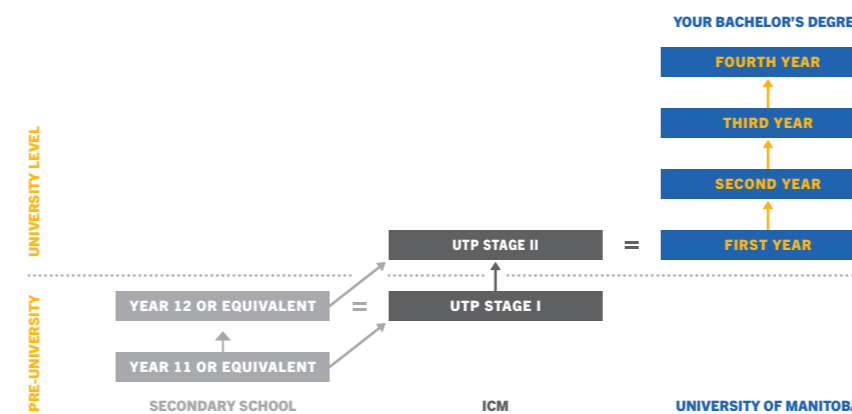
\* The academic year at ICM consists of three terms and each term is 13 weeks long, plus exam period. Terms begin in January, May and September, and students can commence their program in any term.



At ICM, our focus is to help you make the most of the opportunities available to you. In choosing an ICM program, you can follow thousands of other successful students who have achieved their ambitions by joining the University of Manitoba, which is widely recognized as one of the most creative and influential universities in Canada.

Take the first step towards achieving your goals with ICM. We look forward to welcoming and supporting you on your journey to the University of Manitoba.

**Robert Daudet**  
College Director and Principal



Entry into UTP Stage II is dependent upon successful completion of UTP Stage I or satisfactory completion of Year 12 or equivalent.  
Entry into second year of your university degree is dependent upon successful completion of UTP Stage II with the specified Cumulative Grade Point Average (CGPA) and satisfying university admission requirements/deadlines



# Your pathway to UM

The internationally accredited programs and award-winning researchers and instructors at the University of Manitoba have a world-class reputation.

With tuition fees lower than many other Canadian universities and an affordable city to call home, University of Manitoba students enjoy a high-quality education at a very reasonable cost.

Did you know that you can tour your future UM campus from the comfort of home?

The Virtual 360° Tour is available online! This new, self-service virtual tour allows anyone to explore select areas of the Fort Garry campus and accommodations from a computer or mobile device from anywhere in the world using 360° photography similar to Google Street View. The new virtual tour also features videos, photo slideshows, area descriptions and an interactive map.



**EXPLORE CAMPUS WITH UM'S 360 VIRTUAL TOUR**

**80%**  
**OF CANADA'S TOP  
JOBS REQUIRE A  
UNIVERSITY DEGREE**

*(CANADIAN BUSINESS, 2016)*





# Undergraduate program list

Upon completing UTP Stage II at ICM you will have the opportunity to apply to second year in a variety of UM faculties and from there choose your specific major. Please see the University of Manitoba Applicant Information Bulletin for advanced entry for information on how to apply to second year studies in your specific program.

For details please go to:

[umanitoba.ca/admissions/undergraduate/requirements#advanced-entry-applicants](http://umanitoba.ca/admissions/undergraduate/requirements#advanced-entry-applicants)



## FACULTY OF AGRICULTURAL AND FOOD SCIENCES

Help nourish the world without costing the earth by developing sustainable agricultural practices, exploring renewable bio-resources and working to make our food safer and healthier.

[umanitoba.ca/afs](http://umanitoba.ca/afs)

### Available majors

- Agribusiness •
- Agriculture: •
  - Agronomy, Animal Systems, Plant Biotechnology
- Agroecology •
- Entomology •
- Food Science •
- Human Nutritional Sciences •
- Soil Science •

## FACULTY OF ARTS

Acquire the oral and written communication skills, research abilities and critical thinking skills that are highly sought after by today's employers in a variety of fields.

[umanitoba.ca/arts](http://umanitoba.ca/arts)

### Available majors

- Anthropology
- Art History
- Asian Studies
- Canadian Studies
- Catholic Studies •
- Central and East European Studies •
- Classics:
  - Classical Studies, Greek, Latin
- Economics: •
  - Economics, Economics and Econometrics Stream, Economics and Society Stream, Economics-Mathematics, Economics-Statistics
- English, Theatre, Film & Media:
  - English, Film Studies, Theatre
- French, Spanish, and Italian:
  - French, Spanish, Italian •, Italian Studies
- German and Slavic Studies:
  - German •, Polish •, Russian, Ukrainian
- Global Political Economy
- History •
- Icelandic Language and Literature
- Indigenous Studies
  - Indigenous Studies, Indigenous Governance Stream (with required minor in Business), Indigenous Languages (Cree, Anishinaabemowin [Ojibwe])
- Judaic Studies •
- Labour Studies •
- Latin American Studies •
- Linguistics •
- Mathematics
- Medieval and Early Modern Studies
- Philosophy
- Political Studies •
- Psychology •
- Religion
- Sociology and Criminology
  - Sociology, Criminology
- Ukrainian Canadian Heritage Studies
- Women's and Gender Studies

## ASPER SCHOOL OF BUSINESS

Gain the experience, leadership skills and networking opportunities you need to succeed in business from the internationally-accredited business school.

[umanitoba.ca/asper](http://umanitoba.ca/asper)

### Available majors

- Accounting •
- Actuarial Mathematics •
- Entrepreneurship/Small Business •
- Finance •
- Generalist •
- Human Resource Management/Industrial Relations •
- Indigenous Business Studies •
- International Business •
- Leadership and Organizations ••
- Logistics and Supply Chain Management •
- Management Information Systems •
- Marketing •

## PRICE FACULTY OF ENGINEERING

Foster your scientific and mathematical knowledge by using creativity and technology to develop solutions to societal problems and help support the world around you.

[umanitoba.ca/engineering](http://umanitoba.ca/engineering)

### Available majors

- Biosystems Engineering •
- Civil Engineering •
- Computer Engineering •
- Electrical Engineering •
- Mechanical Engineering (Aerospace option) •

## CLAYTON H. RIDDELL FACULTY OF ENVIRONMENT, EARTH, AND RESOURCES

Tackle environmental issues that challenge the future of our planet in the only faculty in Canada that brings together experts from a variety of disciplines to offer multiple perspectives of the Earth.

[umanitoba.ca/environment](http://umanitoba.ca/environment)

### Available majors

- Earth Sciences:
  - Geology, Geophysics
- Environmental Science •
- Environmental Studies •
- Geography
- Physical Geography •

## RECREATION MANAGEMENT AND COMMUNITY DEVELOPMENT

Build healthy and vibrant communities by gaining knowledge and practical experience in community development, sport and event management, sustainable tourism and environmental management.

[bit.ly/umanitoba-brmcd](http://bit.ly/umanitoba-brmcd)

### Available program

- Recreation Management and Community Development

## FACULTY OF SCIENCE

Discover the unknown and invent the future with the widest variety of science programs in the province, opportunities to experience research alongside world-renowned scientists and the largest co-op work placement program in the province.

[umanitoba.ca/science](http://umanitoba.ca/science)

### Available majors

- Actuarial Mathematics
- Biochemistry •
- Biological Sciences: •
  - Cell, Molecular and Developmental Biology, Ecology and Environmental Biology, Environmental and Integrative Physiology, Evolution and Biodiversity, Integrative Biology
- Chemistry •
- Computer Science: •
  - Computer Science-Mathematics Joint Program, Computer Science-Physics and Astronomy Joint Program, Computer Science-Statistics Joint Program
- Genetics •
- Mathematics: •
  - Applied Mathematics (Computer Science Option, Economics Option, Statistics Option), Mathematics-Economics Joint Program, Mathematics-Physics and Astronomy Joint Program
- Microbiology •
- Physics and Astronomy: •
  - Astronomy and Astrophysics, Physics, Biological and Medical Physics
- Psychology •
- Statistics: •
  - Statistics-Actuarial Mathematics Joint Program, Statistics-Economics Joint Program, Statistics-Mathematics Joint Program

- Minor option only
- Cooperative education option available



# Let UM launch your global career

Enhance your student experience, build your skills and develop your co-curricular record by getting involved outside the classroom through Co-op.

## PRACTICAL PAID WORK EXPERIENCE

Following ICM completion, you may be eligible to take part in a Co-operative Education (Co-op) Program as a UM student. Co-ops combine classroom knowledge with practical paid work experience to further enhance your skills — and have you career ready when you hit the job market.

Students who participate in a Co-op program develop networks and career opportunities that help them find jobs quicker and receive higher salaries than students who graduate without such a program.

Top employers partnered with UM's co-op programs include:



*“The Asper co-op program is such an amazing experience. It gives you so much edge in the market and direct exposure to what a Canadian workplace can look like. You can also apply everything you learn in class to a real-life workplace so you can decide if this is what you want to pursue in the future. It’s a great opportunity to learn and develop your skills before you graduate.”*

**- Neelam, ICM Alumni & UM Graduate (Pakistan)**



## Supporting your success

Making the move to study at a university in a new country is a big life decision. ICM will support you on your journey every step of the way.

We have a wide range of support services and programs to help you maximize your academic potential while helping you feel comfortable and at ease as you transition to life in Canada.

### ORIENTATION

Workshops, activities and events happen during the “Month of Welcome” to help you get the information you need to get off to a great start. Students registered for UM on-campus accommodation are also encouraged to participate in the UM residence orientation.

### ACCOMMODATIONS

As an ICM student, you have access to on-campus student residences, homestay, or off-campus private rentals. We recommend new arrivals consider on-campus student residences or homestay, as these options are safe and secure to book from your home country.

Students are responsible for booking their own accommodations, so it's important to consider your accommodation options well in advance - as soon as you receive your Letter of Offer.

To find an option that meets your budgetary and lifestyle needs, please visit [icmanitoba.ca/microsites/predeparture/accommodation-options](https://icmanitoba.ca/microsites/predeparture/accommodation-options).

### STUDY AND LEARNING SUPPORT

At ICM, we understand the transition to university level studies can be challenging. To help you develop the skills to successfully complete your studies, ICM offers a variety of study and learning support services. Our Student Success Advisors, in conjunction with various teaching staff members, facilitate information sessions and workshops for students wanting to develop time management skills or exam techniques. Student Success Advisors provide program advising, organize interactive cultural seminars, and offer a peer tutoring program. Teaching staff members are also available for individual or group appointments throughout the term, if you need assistance with assignment drafting, researching, structuring, writing and referencing.

### PERSONAL SUPPORT

A free, confidential advisory service is available to you in case things don't go as planned or personal problems arise. If anything is preventing you from enjoying your academic, social or personal life, chatting or meeting with an ICM Student Success Advisor is often a good start for resolving issues. ICM students also have access to other health, counseling and personal support services.

### STUDENT ACTIVITIES

ICM co-ordinates regular activities and social events that give you opportunities to enjoy all that the city and campus have to offer. Being involved in non-academic, extracurricular activities during your studies will help you develop a network of friends and broaden your outlook and skills.

### TRANSITION TO THE UNIVERSITY OF MANITOBA

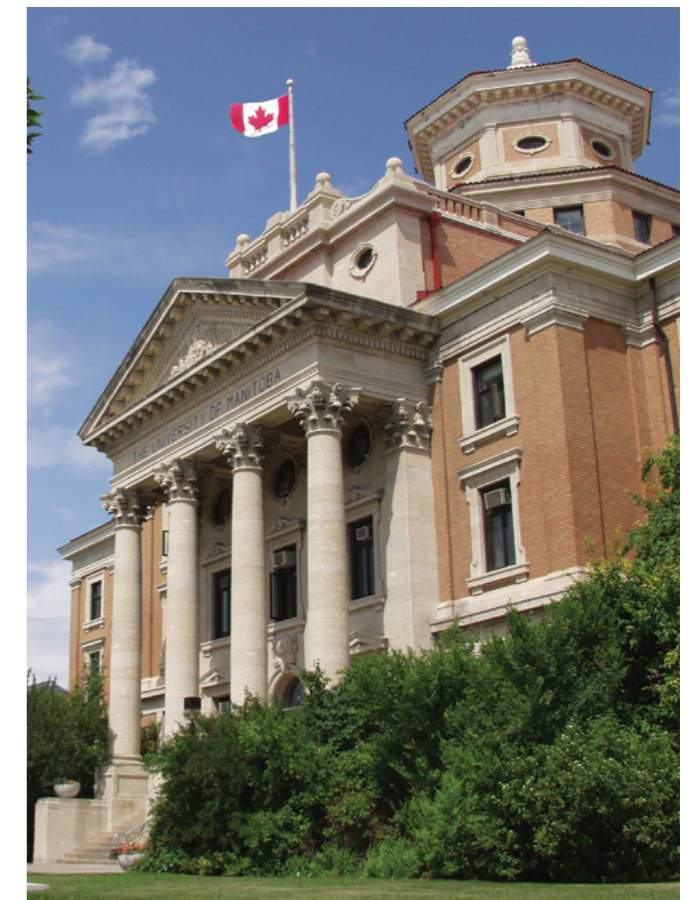
ICM hosts special information sessions for students who are due to complete UTP Stage II and transfer to the University of Manitoba.

These sessions provide advice about second-year programs, the program structure, and application process for your chosen degree. You'll also attend interactive sessions lead by ICM alumni who share tips on how to successfully transition to the University of Manitoba.

## Scholarships and bursaries

A big reason why studying at ICM is the smarter move is our affordable tuition fees. Combined with Manitoba's low cost of living, you couldn't ask for better advantage in your pursuit of a degree and fulfilling career.

Check the website for entrance scholarships that may be available for your intake! We also offer a number of different scholarships to our current students each term, as well as the Navitas Family Bursary. Information can be found on our website: [icmanitoba.ca/scholarships](https://icmanitoba.ca/scholarships)



Ask us about what life at ICM is like!

Message with our current students to learn first hand about their experience studying at ICM and living in Winnipeg.



[icmanitoba.ca/meet-our-students](https://icmanitoba.ca/meet-our-students)



## Academic entry requirements

We're excited for you to start your journey with us. Visit our website to confirm you're eligible for our ICM programs.

Go to [icmanitoba.ca/admission-requirements](https://icmanitoba.ca/admission-requirements) and select "Apply Now" to submit an online application for a free eligibility assessment by our admissions team.

## English language requirements

The language instruction at ICM is English. Before enrolling into an ICM program, you must demonstrate a suitable level of English proficiency.

How do you confirm your eligibility? Visit our website: [icmanitoba.ca/english-language-requirements](https://icmanitoba.ca/english-language-requirements)

## Conditional admission with ELC

If you don't meet the minimum English language requirements for your desired ICM program, you may choose to enroll in UM's English Language Centre (ELC) Intensive Academic English Program (IAEP) to improve your academic English language proficiency. IAEP is the only English language program that will gain you conditional admission to ICM!

Visit ELC's website: [umanitoba.ca/iaep](https://umanitoba.ca/iaep)

### UTP STAGE I

Entry into UTP Stage I generally requires the successful completion of Year 11 of secondary school or its equivalent\*, depending on your country of study.

### UTP STAGE II

Entry into UTP Stage II generally requires the successful completion of Year 12 of secondary school or its equivalent with overall and individual subject requirements depending on your program.\* Admissions assessments are based on an applicant's complete academic record.

### DIRECT ENTRY

If you meet the direct entry English language requirements and the relevant academic requirements for your country, you can be eligible\* for direct entry to UTP Stage I or UTP Stage II.

### MIXED ENTRY

If you meet the mixed entry English language requirements and the relevant academic requirements for your country, you'll commence UTP Stage I or UTP Stage II with the addition of one academic English course to be taken during the first term of study.

### ELC'S INTENSIVE ACADEMIC ENGLISH PROGRAM

The University of Manitoba's English Language Centre (ELC) offers the Intensive Academic English Program (IAEP) and provides English language training for university bound international students. The IAEP prepares you for university studies by providing you with opportunities to develop and strengthen the language and academic skills necessary to succeed in degree programing. Each level consists of 24 hours of instruction per week for 14 weeks. Depending on your initial placement level, the IAEP can take as little as one level to complete:

- January, May and September start dates
- Average class size is less than 12 students per class
- Highly qualified and experienced instructors
- Classes are held on the Fort Garry campus so you can enjoy the experience of studying English while having access to all university facilities. Remote delivery and hybrid options are also available.
- ICM staff can assist you with the application process.

\*Meeting minimum English and academic requirements does not guarantee admission. This information is a guide only and subject to change without notice.

## Your investment

### ICM FEES AND CHARGES FOR THE 2023/2024 ACADEMIC YEAR

Program	Normal duration	Total program fees
<b>English language program</b>		
Mixed program (English component only)	1 term	C\$6,274
<b>Pre-university level program</b>		
UTP Stage I	2 terms	C\$19,689
<b>University level programs</b>		
UTP Stage II	3 terms	C\$20,690*

\* UTP Stage II program fees are based on 30 credits of study at C\$689.67 per credit. Students taking more than 30 credits of study will need to pay additional fees as well as lab fees. Fees and charges are listed in Canadian dollars (C\$) and are subject to change without notice. Actual tuition costs may vary, depending on your choice of courses.

### YOUR LIVING EXPENSES

In addition to your tuition fees, you will need approximately C\$14,000-\$16,000 to meet your living expenses each year.

This is based on a student living in homestay for one year and includes accommodation, food, utilities, transport, textbooks, recreation and entertainment. These costs will vary according to your individual requirements and lifestyle, and do not include major expenses such as buying a laptop, furniture, winter clothing, or other large, one-time expenses.

### PROGRAM FEES INCLUDE:

- full tuition\*
- orientation program
- student success advising
- study skills workshops
- support tutorials

[icmanitoba.ca/fees](https://icmanitoba.ca/fees)

### ADDITIONAL FEES

Fee	Amount	Frequency
Student services fee (compulsory)	C\$112	Per term
Sport and recreation membership (compulsory)	C\$272	Per year
Medical insurance/International Student Support program (compulsory)	C\$1,300	Per year
UTP Stage I e-textbooks (UTP Stage I courses only)	C\$99	Per course

Fees and charges are listed in Canadian dollars (C\$) and are subject to change without notice. Actual costs may vary. For the most up-to-date information regarding additional fees, please see [icmanitoba.ca/fees](https://icmanitoba.ca/fees).

### ESTIMATED TUITION AND FEES FOR YOUR UNIVERSITY OF MANITOBA DEGREE

Tuition fees are determined by the number and type of courses that you register for beginning in your second year at the University of Manitoba.

[umanitoba.ca/admissions/undergraduate-admissions/tuition-estimates](https://umanitoba.ca/admissions/undergraduate-admissions/tuition-estimates)

## Academic calendar

Year	Intake	Term start	Term end
2023	Summer (May)	May 4, 2023	August 18, 2023
2023	Fall (September)	August 31, 2023	December 16, 2023
2024	Winter (January)	January 4, 2024	April 19, 2024
2024	Summer (May)	May 2, 2024	August 17, 2024
2024	Fall (September)	August 29, 2024	December 14, 2024

Dates are current at time of printing, but are subject to change without notice.

[icmanitoba.ca/important-dates](https://icmanitoba.ca/important-dates)



# Conditions of enrolment

- For the purposes of this Fee Refund Policy, tuition, fees and charges are defined in terms of one full-time term of study (four courses) in any program at ICM.
- Students may dispute ICM's decision regarding a refund by submitting a written request for reconsideration, together with details supporting their request, to the ICM College Director. This process does not restrict the student's right to pursue other legal remedies.
- In cases of the cancellation of enrolment or withdrawal from a program or course, the cancellation fee, administration charge, if relevant, and the refund of tuition, fees and charges, is calculated as shown in the table below.
- In cases of deferrals, the tuition, fees and charges paid by the student will be retained by ICM, without interest or penalty, until the student recommences their studies or withdraws from ICM.
- If the student withdraws from ICM after having deferred, the Fee Refund Policy will apply as at the date ICM was advised of the student's deferral. The Fee Refund Policy will be applied as if the student started in the semester they deferred from and applied as at the date of that semester.
- Where a Study Permit:
  - is refused to the student after enrolment; or
  - is not, for any reason, extended by Immigration, Refugees and Citizenship Canada;

ICM will charge the current term tuition and fees and \$500 cancellation fee if the student is enrolled in courses and provided notice of study permit refusal subsequent to course drop with no financial penalty deadline.

If the student provides notice of study permit refusal prior to course withdraw no financial penalty deadline, ICM will retain the cancellation fee set out in the table located on the ICM website under Conditions of Enrolment for 'study permit refusal' and refund the balance of the tuition, fees and charges paid by the student.

- A student whose enrolment is terminated by ICM due to a breach of the terms and conditions of the contract between the student and ICM, including, without limitation, the rules, regulations and policies of ICM, will not be entitled to any refund of any tuition, fees and charges.
- As set out elsewhere in these conditions of enrolment, ICM reserves the right to withdraw a program or course(s) from offer. If, as a result, a student is unable to enrol in a similar program or course(s) at ICM and the student wishes to cancel their enrolment, all tuition, fees and charges will be refunded, with the exception of a C\$500 administration fee.
- The cancellation fee in the table below will be applied based on the date of the completed withdrawal forms are submitted with all supporting documents attached. Withdrawal requests must be accompanied by such information as is reasonably required by ICM. In the case of a cancellation unrelated to a visa rejection this includes but is not limited to:
  - an unconditional Letter of Acceptance to another institution for post-secondary level study leading to a diploma or degree; or
  - a confirmed airline ticket back to the home country.

All refunds applied for under this Fee Refund Policy will be assessed and paid within four weeks of receiving a completed withdrawal form from the student and containing such information as is reasonably required by ICM and stated above.

[icmanitoba.ca/policies-and-procedures](http://icmanitoba.ca/policies-and-procedures)  
[icmanitoba.ca/terms-and-conditions](http://icmanitoba.ca/terms-and-conditions)

Notification period	Cancellation policy
<b>STUDY PERMIT REFUSAL (PROOF OF REFUSAL NECESSARY; FOR EXAMPLE, LETTER OF REJECTION FROM CANADIAN EMBASSY):</b>	
Un-enrolled student providing study permit refusal	C\$500
Enrolled student providing study permit refusal prior to course drop with no financial penalty deadline	C\$500
Enrolled student providing study permit refusal subsequent to course drop with no financial penalty deadline	Current term tuition and fees (+ a C\$500 administration fee)
<b>NOTIFICATION OF WITHDRAWAL FROM THE PROGRAM ACCOMPANIED BY REQUIRED DOCUMENTATION RECEIVED PRIOR TO COMMENCEMENT OF CLASSES*</b>	
More than 10 weeks prior to commencement of classes*	20% of term fees** (+ a C\$500 administration fee)
10 weeks or fewer, prior to commencement of classes*	50% of term fees** (+ a C\$500 administration fee)
On or after commencement of classes* for	
Students in their first term of study	50% of program fees*** (+ a C\$500 administration fee)
Returning students	100% of term fees** (+ a C\$500 administration fee)
<b>WITHDRAWAL FROM A SINGLE COURSE(S)</b>	
Weeks 1-3	No penalty, funds remain with ICM and are credited against enrolment in a subsequent term. Fees are forfeited if the student does not re-enrol in a subsequent term.
Weeks 4-14	No refund

\*Commencement of classes will be the day of orientation \*\* Term fees = 4 courses \*\*\* Program Fees can be found at [www.icmanitoba.ca/fees](http://www.icmanitoba.ca/fees)  
 Please note: The cancellation fees listed above refer only to ICM tuition, fees and charges. For cancellation fees relating to airport reception or homestay placement, please contact the relevant third party.

# How to apply

## STEP 1

Apply online:  
[icmanitoba.ca/apply](http://icmanitoba.ca/apply)



To apply, complete our free online application form and attach your transcripts, English language proficiency results (if required/available) and a copy of your passport's photo page.

Once we have received your complete application, you will receive a decision within 2 business days.

## STEP 2

Receive an offer



Once you have received your Letter of Offer, you must:

- Read and understand your Letter of Offer. Please visit [icmanitoba.ca/understanding-your-offer](http://icmanitoba.ca/understanding-your-offer).
- Sign the Acceptance of Offer form and return it to [admissions@icmanitoba.ca](mailto:admissions@icmanitoba.ca).
- Pay the minimum tuition deposit indicated on the Letter of Offer. Payments should be made to ICM directly. See [icmanitoba.ca/how-to-accept-your-offer](http://icmanitoba.ca/how-to-accept-your-offer) for payment options. You should apply for accommodations as soon as you decide to accept your offer.

## STEP 3

Acceptance confirmation



Upon receipt of payment, your place at ICM will be confirmed in writing. You will then electronically receive your Letter of Acceptance and payment receipt.

For details on how to apply for a visa and/or study permit, go to: [canada.ca/en/immigration-refugees-citizenship/services/study-canada.html](http://canada.ca/en/immigration-refugees-citizenship/services/study-canada.html)

## STEP 4

Enrolment



Once your place has been confirmed and your conditions removed, you will be expected to register for classes online approximately one month before your Orientation. ICM will email you with information about how to register. Be sure to check your registered email address frequently in the months leading to your intake.

Once enrolled, your next step is to attend the mandatory Orientation at the start of term. You will be able to meet our staff and students from around the world.

We can't wait to welcome you to ICM!





**University  
of Manitoba**

## **International College of Manitoba**

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