



Student Portal Tutorial

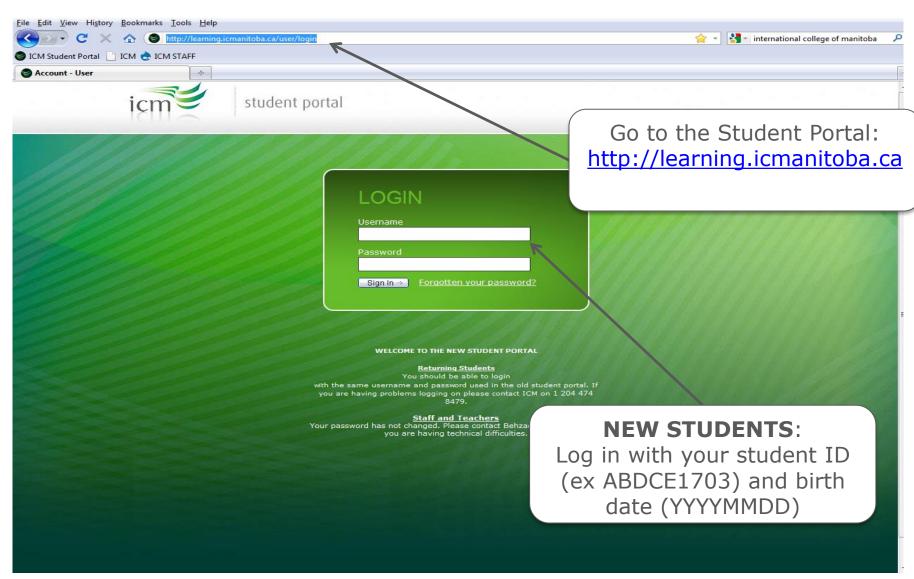


Your Student Portal

Welcome to ICM! This guide will show you how to:

- 1. Set up your personal ICM portal account
- 2. Activate your ICM email account
- 3. Contact ICM staff
- 4. Enroll in your courses
- 5. Navigate Moodle











LETTER OF OFFER

Kate Dubberley 1234 Maiden Road Winnipeg, Manitoba

Student ID: INMDN83

Dear Kate

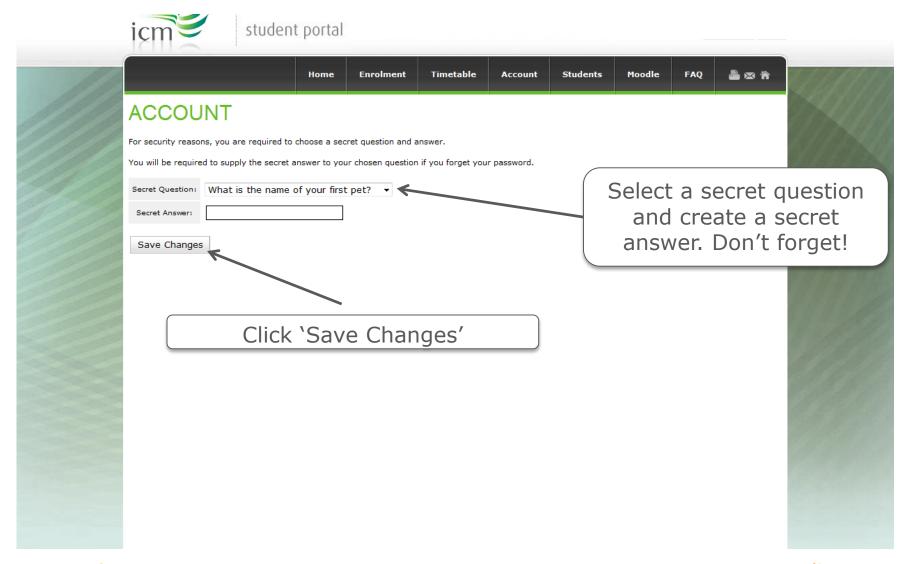
On behalf of the International College of Manitoba (ICM), we are pleased to offer you as Academic Program. Upon completion of this program, and subject to the University regulations, you will be offered admission to the University of Manitoba.

Find your ICM student ID on your Letter of Offer.

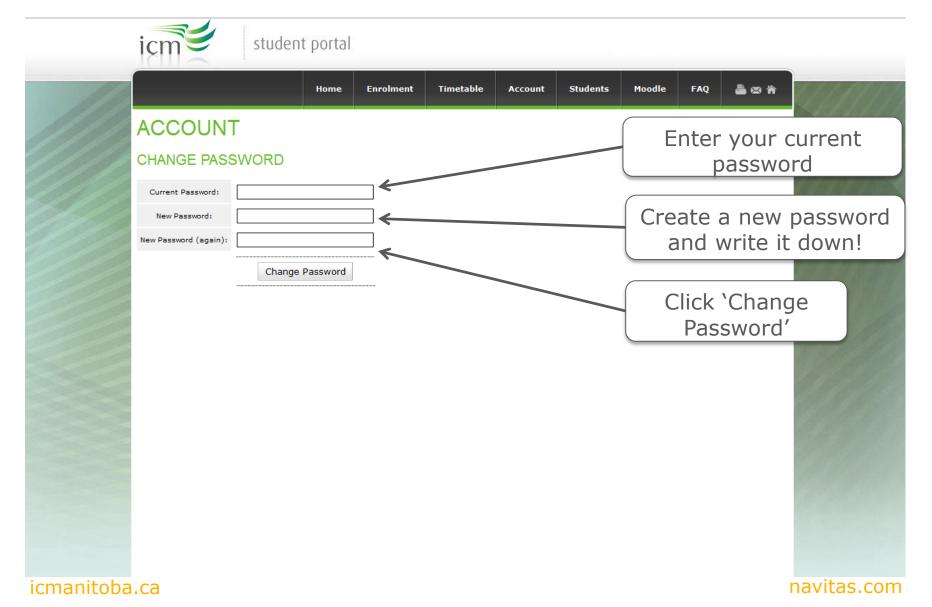
Memorize it!

If that doesn't work, switch the month and day of your birthdate. For example: if 19920502 doesn't work, try 19920205

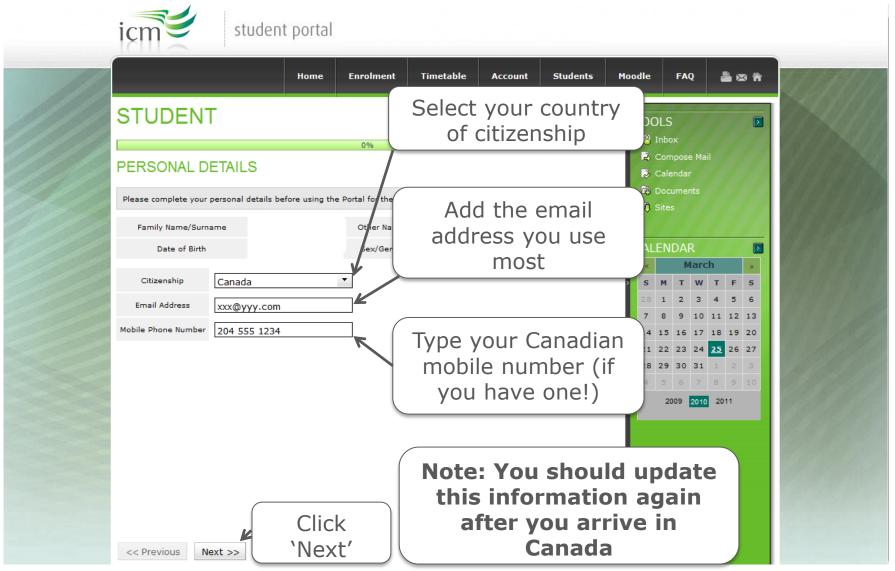














Sample Canadian Study Permit

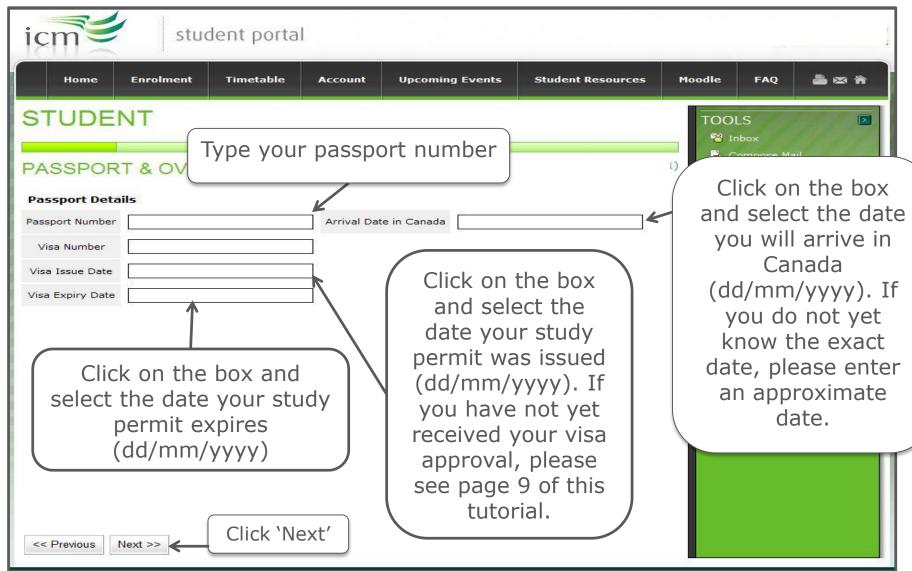


On the next screen you will need to type your Study Permit number. It will have 2 letters followed by 9 digits.

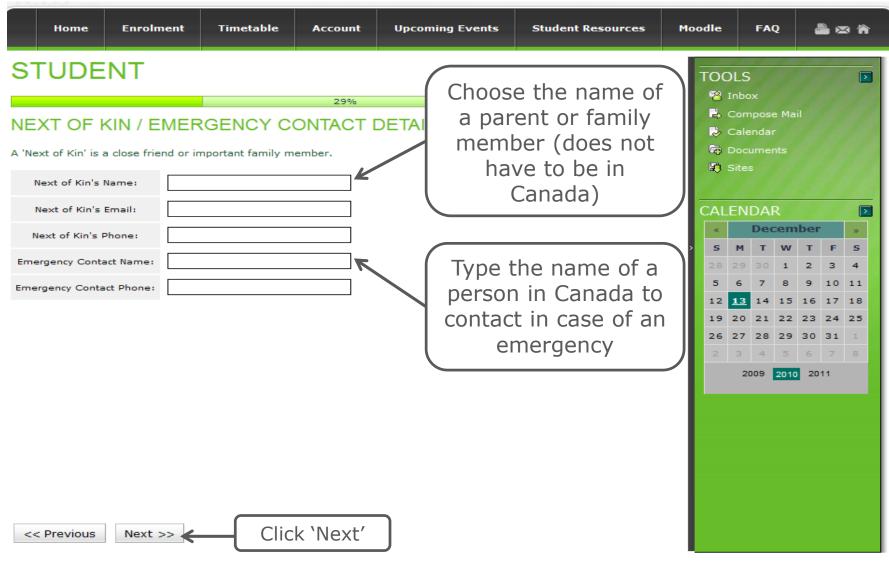
If you have not received your study permit but have received your visa, please enter EVISA.

If you have not yet received your study permit or visa, please enter XXXXX. Please be sure to send us a copy of your visa when you receive it!

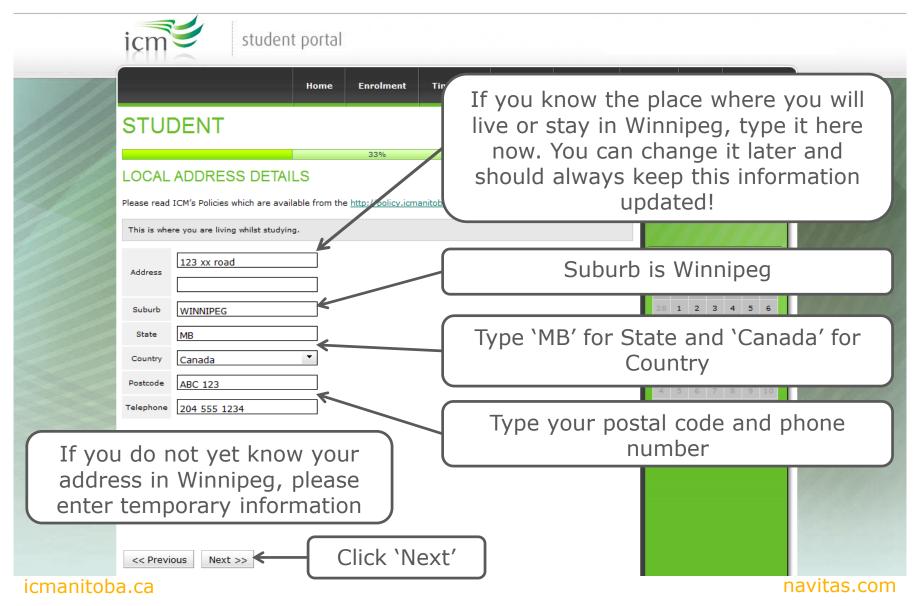




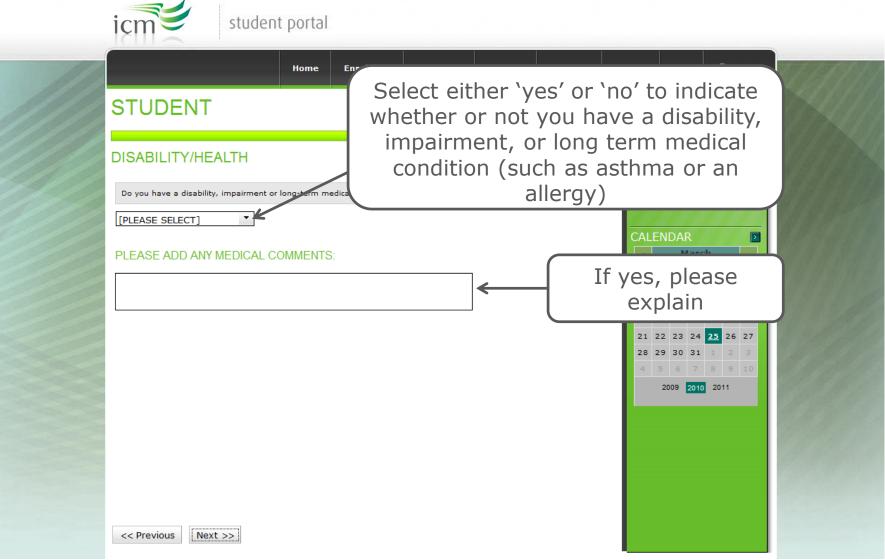








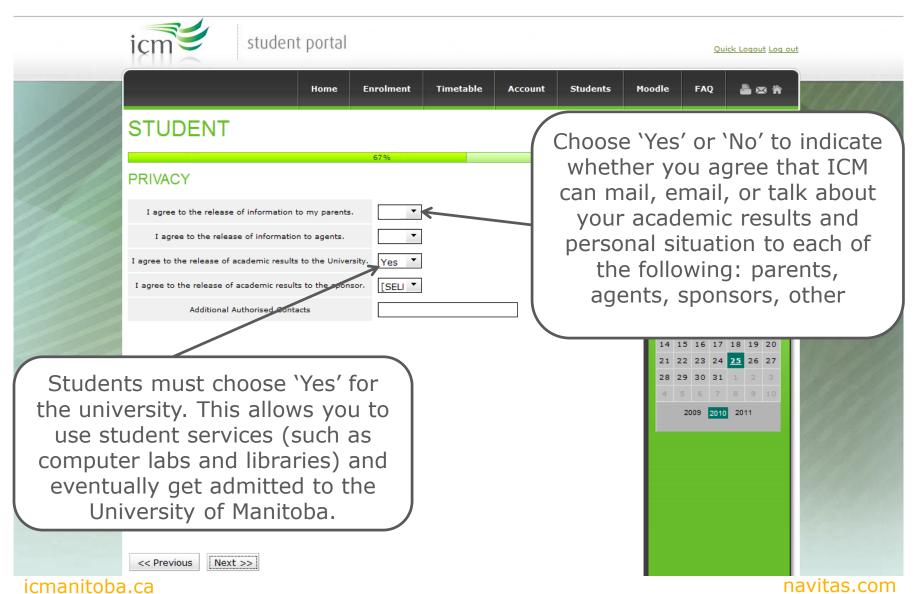




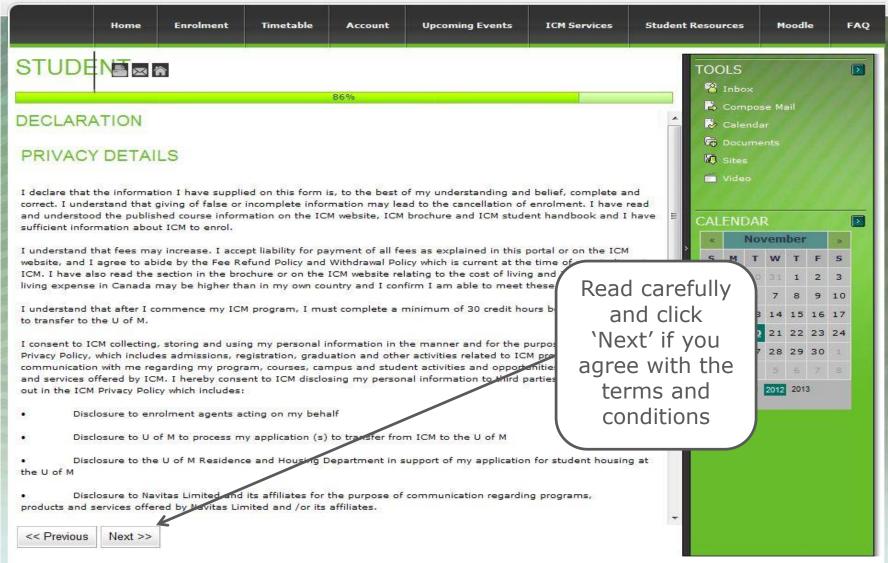
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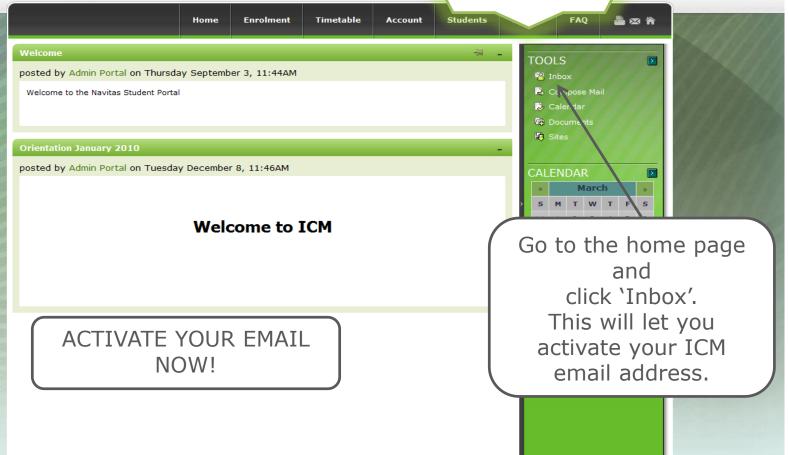




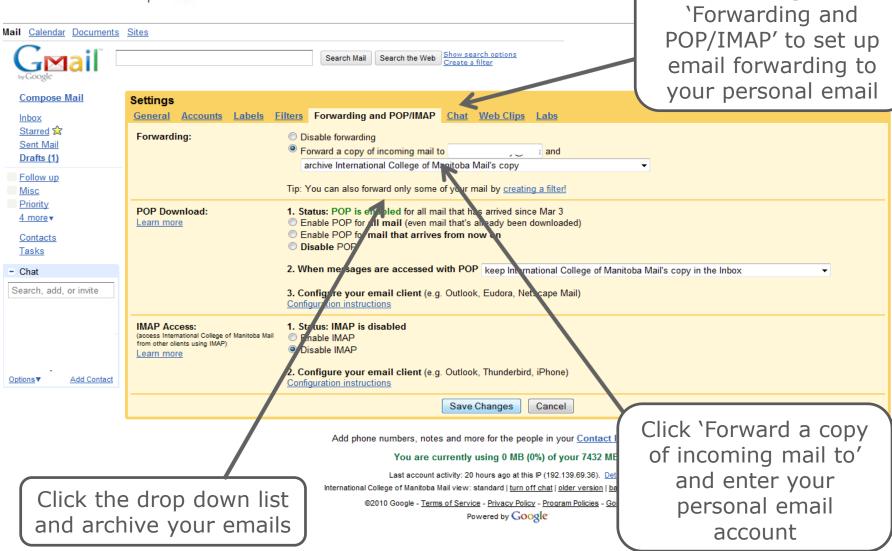


Check your ICM email EVERYDAY!









Click 'Settings', then



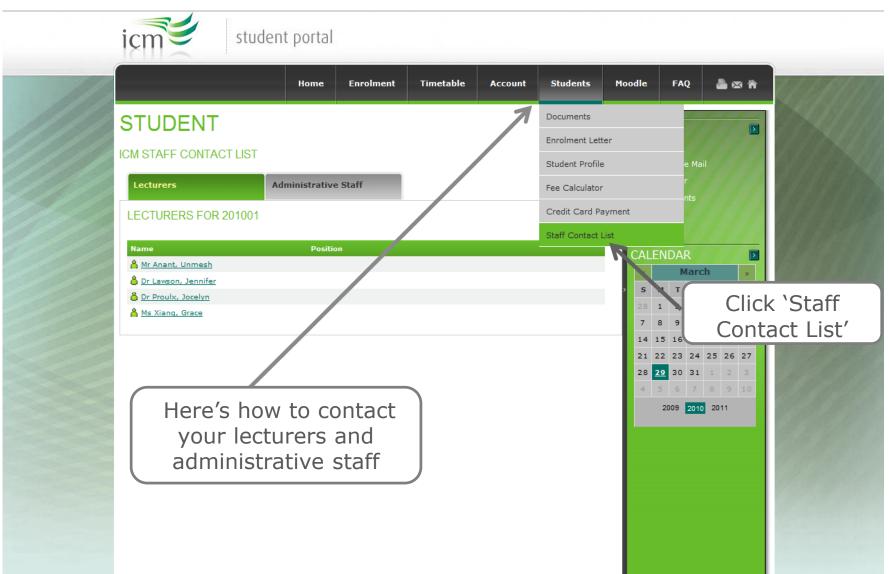
Tips for setting up your ICM email address

If you're having trouble activating your ICM email address, try these tips:

- Use a browser that is not already logged into a Gmail account
- Use your browser's private, secret or incognito mode
- Log out of your personal Gmail account before clicking "Inbox" in your Student Portal



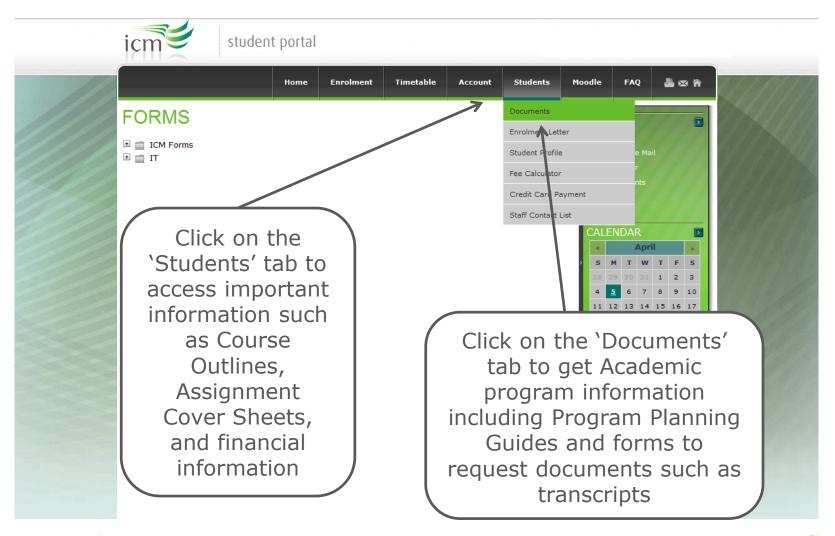
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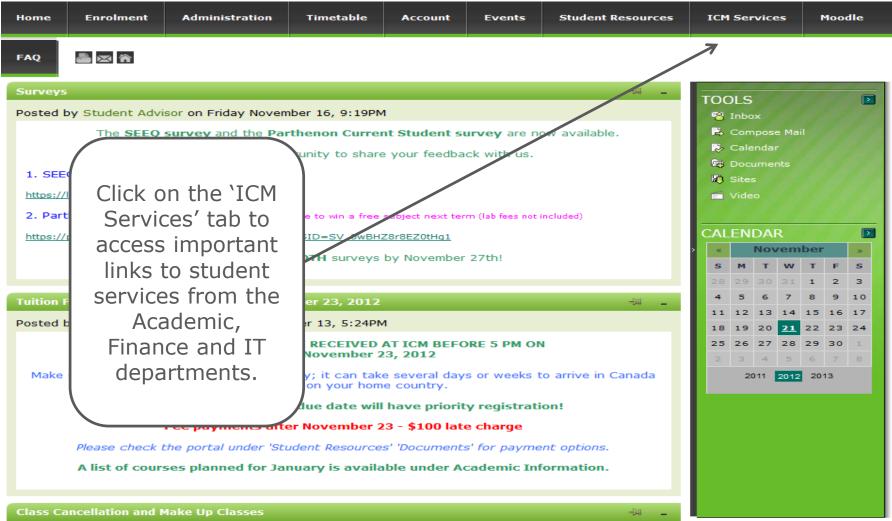


The Documents Page





The ICM Services Page



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How to Enroll in Classes

On your registration date, click on the 'Enrolment' tab



On the next screen, click 'I agree to the terms & conditions' to proceed

Please refer to the enrollment and program planning resources for your chosen pathway to assist in course selection. Find them here: http://www.icmanitoba.ca/students/pre-arrival-and-registration-information

Thank you. You have now completed providing all the required information to ICM.

You may now proceed to enrol in your courses by clicking on the Enrolment Tab.

Semester 1 = January Semester 2 = May Semester 3 = September

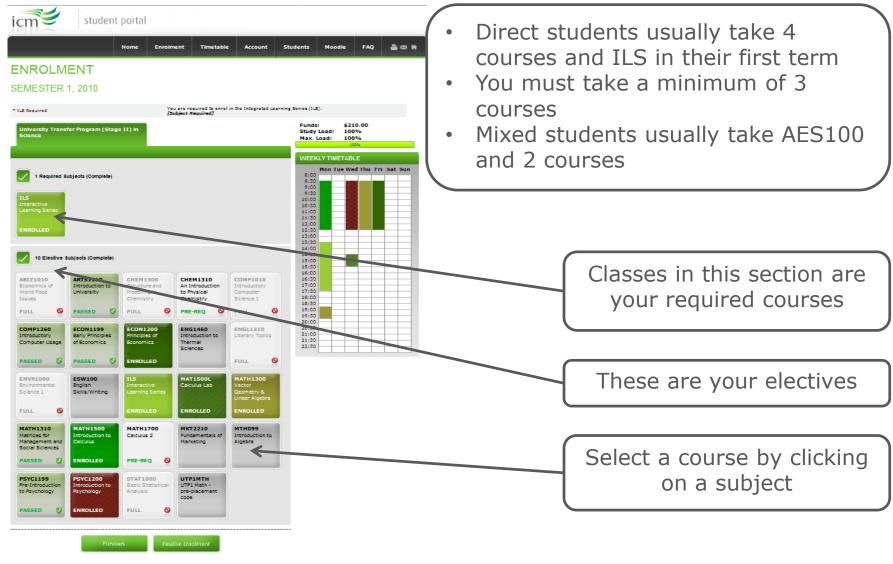


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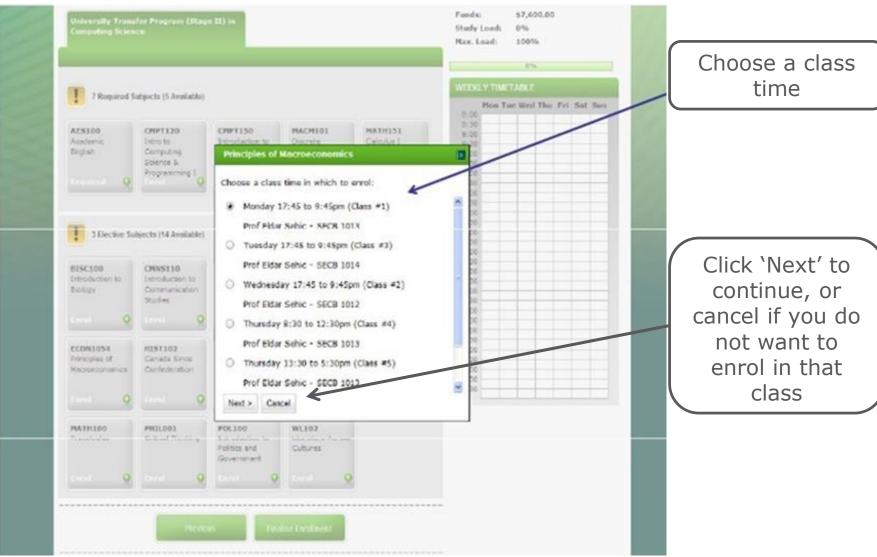
Portal Home

Next >>

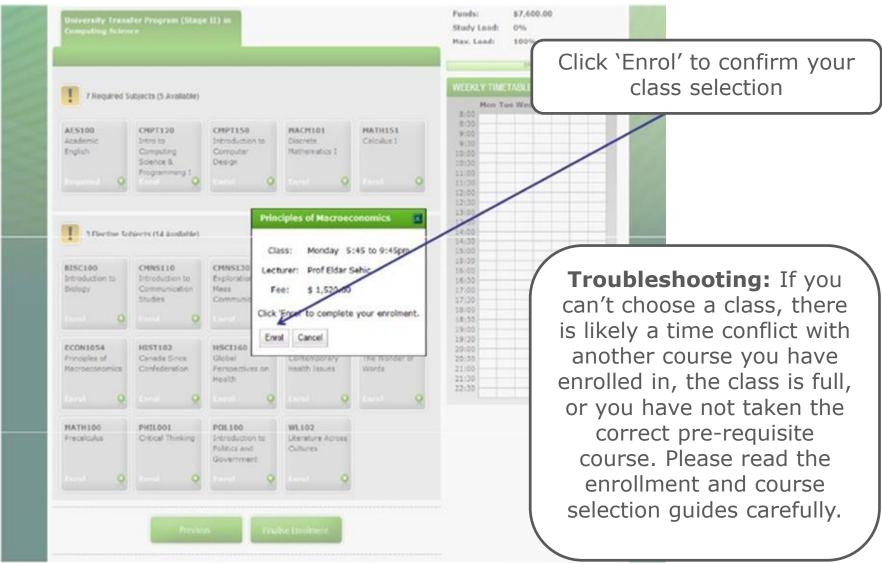




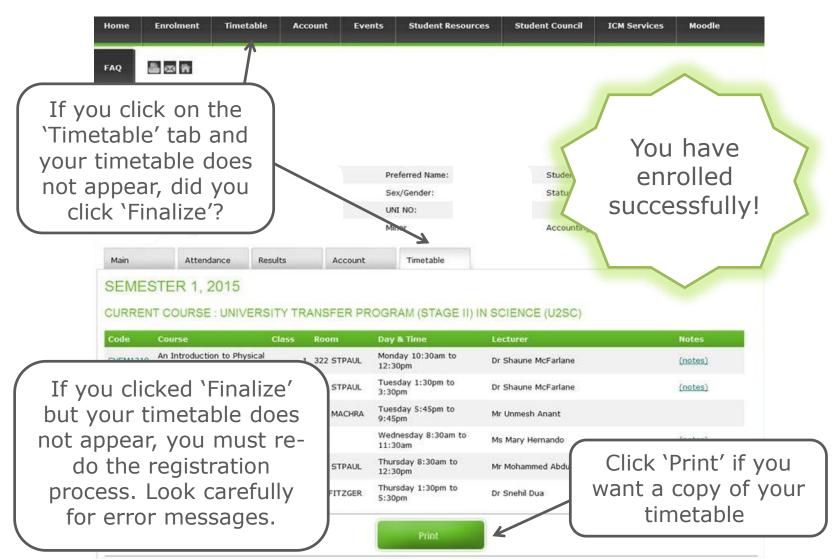






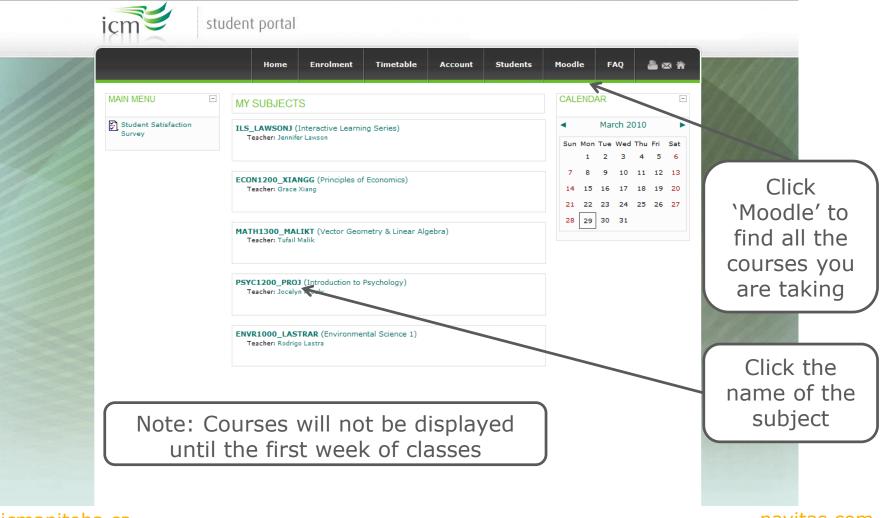




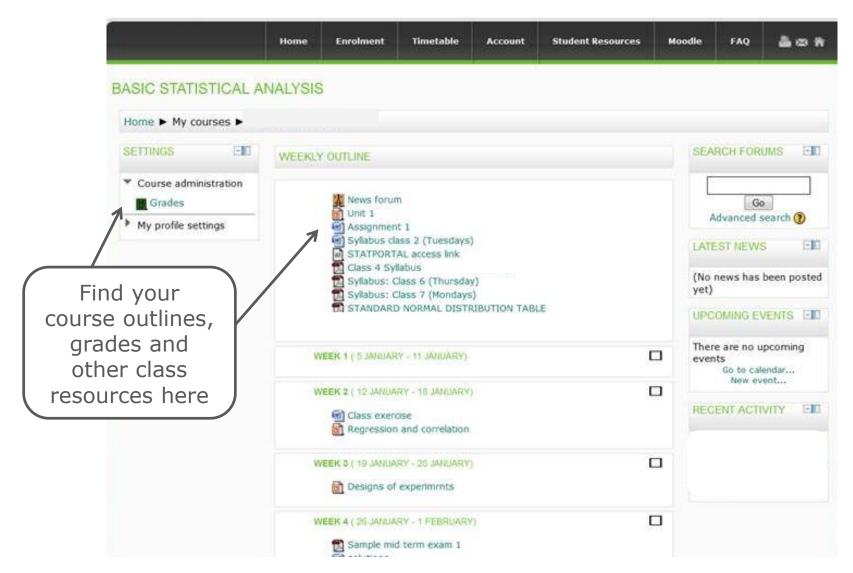




Moodle









THANK YOU



Email: advisor@learning.icmanitoba.ca
Please remember to send your questions from your ICM portal email address, not your personal email account and indicate your ICM student ID.